

Valley Community Baptist Church
Elected Leadership Roles and Responsibilities

Title: Standing Search Committee Chair

Ministry: Personnel

Purpose of Ministry: The Standing Search Committee is responsible to conduct the searches to fill the positions of Senior Pastor and Executive Pastor, and shall review and recommend candidates for other Pastor positions and Ministry staff.

Purpose of Position: The Standing Search Committee Chair leads the Standing Search Committee

Qualifications:

1. Standing Search Committee Members shall meet the same biblical qualifications as a Deacon – 1 Timothy 3:8-12 states that a Deacon is to “be steadfast and serious, be dependable, be temperate, be generous and not motivated by money,” hold to the affirmations of faith of VCBC, be a mature believer and lead their home in Christ.
2. Must be a member in good standing.
3. Must regularly attend worship and be involved in the body life of the Church.
4. A demonstrated background of involvement in Church ministries.
5. A demonstrated ability or aptitude for this type of ministry.
6. A background in staffing, human resources and conducting searches at an executive level.
7. Ability to make wise judgments; active and collaborative participant in groups.

Key Working Relationships:

- The Standing Search Committee Chair reports to the Board of Elders.
- The Chair leads and works collaboratively with committee members.
- For searches other than Senior Pastor and Executive Pastor, the Chair works collaboratively with the Executive Pastor.

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**Ministry
Responsibilities**

The Standing Search Committee Chair leads the Standing Search Committee which oversees the staffing function of the church in partnership with the Executive Pastor (for searches except Senior Pastor and Executive Pastor). This includes recommending policies, procedures, systems and controls over all aspects of staffing at VCBC. The Committee is also responsible, in partnership with the Board of Elders, for succession planning.

**Estimated Time
Commitment:**

2-4 hours per month; more if involved in an active search.

Term of Office:

Two Years
Term begins July 1